



METCO INVESTMENT REALTY, INC.  
 388 Q Street, Springfield, Oregon 97477  
 Phone: 541-683-9001 • Fax: 541-683-3957  
 Email: metco@metcorealty.com

**BUSINESS TENANT APPLICATION**  
**(Please Fill Out Completely)**

**BUSINESS NAME:** \_\_\_\_\_

**TYPE OF BUSINESS:** \_\_\_\_\_

**HOW WILL SPACE BE USED?** \_\_\_\_\_

**BUSINESS OWNER** \_\_\_\_\_ **Driver's License #** \_\_\_\_\_ **State** \_\_\_\_\_

**SS#** \_\_\_\_\_ **D.O.B.** \_\_\_\_\_ **Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

**Home Address:** \_\_\_\_\_ **Do You: Own** \_\_\_\_\_ **Rent:** \_\_\_\_\_

**Landlord:** \_\_\_\_\_ **Landlord Phone:** \_\_\_\_\_

**CREDIT REFERENCES** (financial institutions whom you or your business has established banking, loan, or cash credit line accounts with)

**Name** \_\_\_\_\_ **Acct #** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Name** \_\_\_\_\_ **Acct #** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Name** \_\_\_\_\_ **Acct #** \_\_\_\_\_ **Phone** \_\_\_\_\_

**BUSINESS REFERENCES** (organizations or individuals whom you have established credit accounts with IE: Suppliers, vendors, ect)

**Name** \_\_\_\_\_ **Acct #** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Name** \_\_\_\_\_ **Acct #** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Name** \_\_\_\_\_ **Acct #** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Emergency Contact** (nearest relative or personal representative not living with you)

Name	Address	City	State	Zip
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**CONVICTIONS OF CRIMES:** Conviction of a crime is not an automatic disqualification to tenancy in a METCO facility. Factors such as the nature and seriousness of the crime, the length of time since the conviction and/or completion of sentence will be considered. Have you ever been convicted, pled guilty, or no contest or forfeited bond or bail for any crime other than traffic violations?  Yes  No If yes, please explain: \_\_\_\_\_

**AUTHORIZATION AGREEMENT**

I (We) the undersigned applicant(s) do hereby authorize METCO to obtain credit history and other such personal or business background information including public records regarding said applicant, as they may find appropriate regarding applicants proposal to rent or lease space in the certain real property described below:

**LOCATION ADDRESS / DESCRIPTION:** \_\_\_\_\_

**APPLICANT (S) APPROVAL & AUTHORIZATION:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
 (Signature)

\_\_\_\_\_  
 (Printed Name)